

IN-KIND DONATION RECEIPT

Thank you! We deeply appreciate your in-kind donations to the Klothes Kloset. The program also accepts financial gifts to help keep the doors open and provide free clothing to people in our communities. Please contact the Development Assistant, Ashley Duncan, at 316-265-9371 Ext. 4013 to make a monetary donation or go to our website: www.umopendoor.org and click the "Donate Now" button; be sure to designate your gift to the Klothes Kloset. It is up to the donor to determine the fair market value of the gift. Keep this information for your tax records to show that Open Door did receive your in-kind gift, since the value of your non-cash gifts may be tax-deductible. A statement will not be sent out at year-end.

YOUR NAME: _____

CHURCH OR ORGANIZATION: [If you are delivering this donation for someone else (church, organization, etc.), please write that name below.]

ADMINISTRATION

Receipt Requested Yes ___ NO ___ Address _____ Contact Name _____
 Donation of _____

HOMELESS SERVICES

Receipt Requested Yes ___ NO ___ Address _____ Contact Name _____
 _____ Food (Homeless Resource Center - HRC)
 _____ Other Items _____

KLOTHES KLOSET

Clothing (Description) _____

Household Items _____

Other Items _____

Accepted By: _____ **Date:** _____

Klothes Kloset In-Kind Needs

Our **Klothes Kloset**, located at **402 E. 2nd Street** (corner of 2nd and Topeka streets) in downtown Wichita, accepts the following women's, men's, children's and infant clothing for distribution, free of charge, to those in need. Donations are accepted **Monday thru Friday from 8:00 am to 3:00 pm, and Saturday from 9:00 am to 12:00 pm (noon)**. **If you need more information, please call (316) 265-9371. A map of our location is on the next page.**

A few polite requests regarding donations to the Klothes Kloset:

1. Since we do not have laundry facilities, we respectfully request that you only bring **gently used items in clean and good/working condition**.
2. Storage space for off-season clothing is limited, please limit clothing donations to items that we can distribute during the current season. We distribute according to the weather. A rule of thumb, we distribute **summer clothes between March and September, and winter clothes are distributed between October and March**.
3. We do not accept furniture; again, this is a space limitation.
4. Due to current federal regulations regarding lead, we are not accepting children's toys at this time.
5. If you will be making a large donation, please call in advance to ensure we have space available. Also, if you can, please bring help to unload as we have a shortage of volunteers, and many of our volunteers are retired ladies. Your assistance is greatly appreciated.

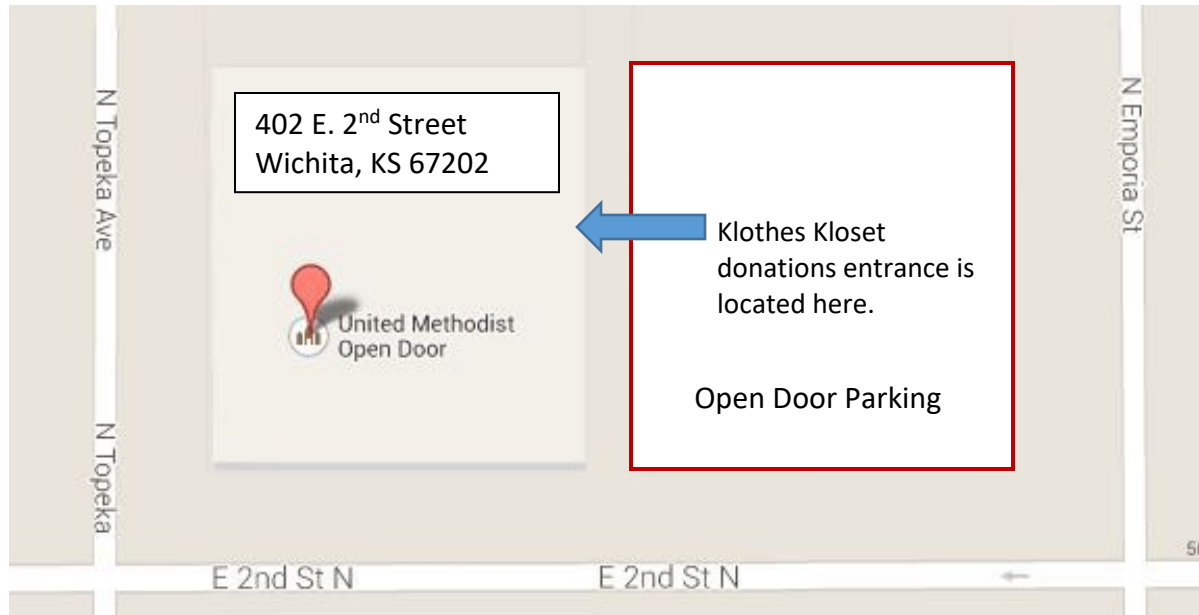
- Men's, women's & children's clothing
- Shoes (*matching pairs only please*)
- Socks (*matching pairs only please*)
- Underwear
- Winter coats, hats, scarves, gloves/mittens
- Purses, belts, ties
- Men's suits & sport coats
- Kitchen & Dining
 - Dishes
 - Glasses
 - Pot Holders
 - Placemats
 - Silverware
 - Pots & Pans
- Bath Towels
- Small Housewares & Appliances
- Curtains
- Pictures, Lamps
- Infant Car Seats
- Strollers, High Chairs & Booster Seats
- Puzzles & Games
- Books (*please no encyclopedias or textbooks*)
- Bedding
 - Sheets
 - Blankets
 - Bedspreads
 - Pillows & Pillow Cases
- Tools
- School & Craft Supplies
- Medical Aids
 - Walkers, Canes & Crutches
 - Bath Benches
- Luggage & Backpacks

We can always use more volunteers! If you would like to help please contact our Volunteer Coordinator at **(316) 267-4201 Ext. 4252**.

If you are interested in making a monetary donation to support Open Door programs, please contact our Development Assistant, Ashley Duncan, at **(316) 265-9371 Ext. 4013** or aduncan@umopendoor.org. All conversations are held in strict confidence.

For more information about Open Door's services, visit us on the web at www.umopendoor.org, and be sure to follow us on Facebook @OpenDoor to keep up with the latest news.

Thank you for opening your heart to people in need!



Please note that 2nd Street is a one way street heading to the west and Topoka Street is a one way street heading to the south.



Donations entrance is 2nd door from 2nd Street, just off the alley (see arrow above). You may park in our lot, or pull into the alley where we have two parking stalls accessible from the alley that are reserved for donation drop-off. Please do not block the alley for safety reasons.